Community Service Seal

Name _____ Graduation Year_____

Students may earn a Community Service Seal by completing **20 hours** of documented community service. Community service placements must be approved by the administration and a signed agreement between the sponsoring entity, the school, and the student must be on file at the high school office.

Verification of the work- Each student must verify his or her community service experience to the school in three ways:

1. Documented hours The student must maintain and submit a time log of the hours he or she has worked, along with supporting documentation (volunteer schedule), when possible.
2. Student reflection The student must reflect on his or her community service experience during the minimum 20-hour experience. The reflections may include: • A description of the work the student completed during the hours on which he or she is reflecting; • Aspects of the work the student enjoyed the most that he or she would like to do more of or what tasks the student excelled at or was challenged by; • A self-evaluation of what the student could be doing better while still engaged in the experience; and • The student's progress toward demonstrating the competencies or skills identified in the experience proposal.
3. Student and supervisor verification and evaluation Evaluations of performance are critical to assess progress and grow a student's potential for post-high school success. a. The student must submit a self-evaluation of his or her community service experience; b. The student must submit a supervisor evaluation that verifies the work and reports on the demonstration of the identified competencies or skills.

DATE	ACTIVITY	HOURS	SPONSOR SIGNATURE